

**Floor Proposal 4:** Submitted by Amber D., Delegate for Group WEB 0796

**Issue:** I propose that the conference create a Data Analysis Committee that would be responsible for organizing existing data sets, conducting data-oriented projects (including surveys and presenting results), and developing data stewardship practices and procedures. The committee should be composed of members with previous experience in data science, data analytics, database management, reporting, and/or data ethics.

**Background/Urgency:** To support good data collection, storage, and reporting practices for motions approved at this ABC, a committee should be formed immediately. ACA lacks consistency in its data collection practices and presentation of results of data collected from its members. A committee of ACA volunteers who have relevant experience would facilitate a complete process from initial study design, to presentation of results, and safe storage of data for future use.

**Parliamentarian Opinion:** Fine to proceed to the Delegates; It meets the criteria for a floor motion.

**Presentation of Motion by Proposer**

Vote with Delegates as to whether this is a Time Sensitive Motion - 51 hands - approved.

Discussion Points

- What is data stewardship?
  - I have seen results of surveys when the data is not used and reported back to the community, especially from people who are marginalized or healing from trauma.
- Can you give an example of how you would prioritize data oriented projects? How would you go about the process of deciding? Would the voice of the fellowship be able to give input. Response: first it will be the survey at this conference, after that it will be the motions from this conference, then it will be up to the fellowship. REA at one point was going to do a diversity survey that would be considered.
- Would this be a WSO committee or would it report to other entities?
- How could other groups beyond WSO benefit from this service?
- I don't think this is time sensitive.
- Often surveys are done that take a long time to write and we never hear the results. I agree with building in this type of professionalism, and this is needed at the WSO level for their business activities, and the committees could benefit as well.
- I wonder how this committee would go about reaching the fellowship. Previous surveys have been limited in their reach.

- Who would decide who has the right level of experience and skill. It feels exclusive to me and I would like there to be no restrictions on who can be a part of the committee.
- I'm in support of this because we know there is data that we can't find.
- I welcome this a lot and I know where the data is stored and I know that it is hard to extract.
- I don't think this would restrict non-experienced people from being involved.
- Would this use existing software and tools?
- Would this committee come up with the ways in which the surveys would go out?
- As chair of the Literature committee, we were asked by the 2021 conference to make the BRB more inclusive and add shares. We believe that any literature should have fellowship review, and that requires data. We need to ask the right question and have vehicles that will help us gain full fellowship input.
- How do you use data analysis? Can you give an example of how this would be useful to us either at meeting, intergroup, region or WSO level.
- This seems useful in that if we had had it in the past, we might be further with our discussions of diversity and inclusion, so I think it is time sensitive.
- I am concerned that the committee isn't self-governing and that there are restrictions that ensure data security.

Responses to above Questions by Proposer:

- Would this committee serve only the WSO or other entities?
  - This committee would collaborate with other ACA committees to help them achieve their data-related goals
- How could other groups outside of WSO use this?
  - This committee could work with other entities (intergroups, regions, etc.) as a consultant or with more involvement to help those ACA service bodies reach their goals. Research institutions like universities have an Institutional Review Board that ensures all research conducted by people affiliated with that institution is safe and ethical. Part of this committee's work could include providing review and support of projects proposed by other ACA entities to ensure e.g., that confidentiality is maintained
- How would this committee work on reaching the fellowship for representative data?
  - This committee would collaborate with other committees (e.g., Public Information, Member Services, Global Members, etc.) to reach as many members as possible
- Who decides who has the right data science experience?
  - Anyone can show up. People with the relevant experience for tasks will handle those tasks
- Will this committee use new software or existing software/programs that ACA WSO has?

- This committee will use whatever ACA currently has paid subscriptions for now. There are lots of data collection and analysis tools out there, some of which are free. This committee can be flexible enough to work with whatever is available
- How has data analysis been used in this fellowship?
  - Amber was brought into the Connections literature project (new piece of literature exploring ways of working with other people in recovery). The project was initially focused on the traditional dynamic of a person with more experience guiding a person with less experience. Amber presented some of the results of the 2019 Member Services Survey and demonstrated that although members report working with a sponsor, a larger percentage of members reported working with a co-sponsor/fellow traveler, in a group, or both. This changed the direction of that new piece of literature to better speak to the needs of our fellowship
- How will transparency be handled?
  - Oversight is welcome. Good data stewardship practices involve transparent procedures to foster trust

Motion Approved for Online Worldwide voting:

I move that WSO should create a Data Analysis Committee, and designate an interim chair for up to six months with relevant experience. The committee would be responsible for organizing existing data sets, conducting future data-oriented projects (including surveys and presenting results), developing data stewardship practices and procedures, and be available for consultation to other service groups within ACA. The committee should be composed of members with previous experience in survey design, human subjects research, data science, data analytics, database management, reporting, and/or data ethics.